



Paul J. Olson Elementary Parent Teacher Organization, Inc.

801 Redan Drive, Verona, WI 53593 (608) 442-2600

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Olson Elementary is part of Madison Metropolitan School District.

Olson PTO is a 501(c)3 organization.

**Olson Elementary PTO
Board Meeting Agenda
Date: May 12, 2020
Time: 7:00pm**

1. Call to Order 7:00pm
2. President's Report (Angie Palmer & Katie Spelsberg) (7:05-7:15pm)
 - a. Thank you!!!!
 - b. Updates
 - i. SPLASH/Auction: we will not be able to have Splash or the auction this year; there are many items that may expire or the places may be out of business next year; Carrie will send a list to us and we can possibly donate some of those to families who need them
 - ii. Teacher Appreciation: We will do a welcome back mini teacher appreciation week in the fall (or whenever we are back in school).
 - iii. 5th Grade Graduation: We won't be able to do what we normally do – the school will handle this and let us know if there is anything they need from us including possibly funds; Kris Colbert and the 5th grade teachers surveyed the kids to see what they would like to do.
 - iv. Donation Drive: 2nd donation drive going on this week – money for grocery gift cards and also creativity kits for families requesting them; all money and kits due this Friday 5/15. Pass this along to anyone else who would be interested in helping!
 - v. End of Year: The only thing we usually do is popsicles for the picnic which is obviously not happening; other than that
 - c. Next year's board
 - i. Vote in at September's meeting
 - ii. Positions we need to fill: treasurer, secretary, district liaison, box tops, olson outreach members, book fair members, staff appreciation members,
 - iii. Ideas for other people to recruit – be thinking of ideas and hopefully we can start reaching out over the
 - iv. Angie Palmer made a motion to Vote on Holding election in September if we are in school, and a virtual election in September if we are not in school yet – Jocelyn Braun seconded the motion; Vote was unanimous (14) in favor
3. Principal's Report (Christine Barone) (7:15-7:25pm)
 - a. Thank you for everything



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- b. They will be in touch soon with information about picking up kids' supplies, dropping off library books and chrome books etc.
- c. Summer School – we don't know 100% if summer school will be in person or virtual but it is almost certain that if it happens it will be virtual.
- d. Talent Show – hoping to have something virtual & will be in touch in the next week or two with details.
- e. Staff: Lori Docter is retiring this year & they will hire someone new in the fall; no other staff changes. PTO usually does not do anything for this.
- f. School Supplies: Even if we are not back in school in September, it is probably the best idea to purchase school supplies during the normal timeline (either at the stores or purchasing the school supply kits) because later in the school year school supplies will probably be scarce.

4. Board Member Reports (7:25-7:40pm)

a. Treasurer Report (Collette Griffin)

i. This year:

1. We aren't expecting nearly as much revenue (Splash/auction and last session of club swimmy).
2. Our costs are down a bit as well without the end of year celebrations etc.
3. We spent all the COVID-19 donations for Olson Outreach – all the money went to groceries and grocery gift cards.
4. We expected to have a profit of about \$3000 and we will end with a deficit of about \$3000.
5. We do have around \$40,000 in our bank accounts so we will dip into that this year.
6. For next year, we will keep the budget pretty close to what it was this year.

ii. Next year:

1. Book Fair: we had budgeted for a lot more income but this year they decided to take Scholastic Dollars instead (so you get more bang for your buck than taking cash) to purchase flexible seating for the library. In the future, we should decide that ahead of time – take money or scholastic dollars – so that we can budget for it appropriately.

b. Social Events Report (Rebecca Gosheff & Amanda Meyer)

- i. At what point in time do we need to decide if we will have an August picnic? There are so many unknowns right now so we shouldn't put too much thought into it right now. Christine would really like to do something if possible, but if not, hopefully we could do something virtually.

c. Fundraising Report (Jocelyn Braun)



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- i. Splash didn't happen but there was so much work that went into Splash and the auction already and she really appreciates it.
 - ii. Trying/hoping for a strong fundraising year next year.
 - d. Volunteer Report (Amanda Espinosa)
 - e. District Liaison Report (Duan Jallow & Raghu Vempati)
- 5. New Business (7:40-7:55pm)
 - a. Next year's calendar
 - i. Changes
 - 1. September
 - a. Mini-Teacher Appreciation
 - b. Big Give
 - c. Elections
 - 2. Ideas, Suggestions, Comments? No comments.
- 6. Adjourn (8:00pm)

Next Board Meeting: September 2020